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WE HAVE EXCITING CAREER OPPORTUNITIES FOR:

PERMANENT POSITIONS:

- **Manager: Group Financial Reporting**
- **Deputy Director: Technical Advisory Services**
- **Deputy Director: Group Financial Reporting**

APPLICATION REQUIREMENTS

- Complete the online job application form and attach all relevant and updated documents (Certified Qualification/s/Certificates, ID, and CV).
- Applicants should take note that they can be required to provide proof of original documents during the selection process.
- You will be requested to provide a brief description of your work experience relating to the vacancy.
- Applicants with membership to professional bodies need to provide a membership number and expiry date.
- If you are an internal applicant, your employee number will be required.
- Applicants are advised to use Google Chrome when applying for CoJ positions.

DISCLAIMER

- The City of Johannesburg is currently recruiting and will not demand payment in any form for any job placement. All vacancies are advertised in newspapers and on the CoJ website.
- The City of Johannesburg applies the principles of employment equity as per the National legislation and policy guidelines and will consider designated groups in line with these requirements. We are an equal-opportunity employer.
- By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process.
- However, registering your CV and/or receipt and acknowledgment of any kind shall not be an indication that your application will be successful and/or lead to employment.
- The City of Johannesburg shall not be liable for any damage, loss, or liability of whatsoever nature arising from your use of the job opportunity section of this website.
- The City of Johannesburg reserves the right not to make an appointment.
- Any misrepresentation or failure to disclose material information on the application form or CV will automatically disqualify your application.



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MANAGER: GROUP FINANCIAL REPORTING

Department:	Group Finance
Branch:	Group Accounting
Designation:	Manager: Group Financial Reporting
Remuneration:	R44 693.36 pm (basic salary, excluding benefits)
Location:	66 Jorissen Place, Braamfontein

Minimum Requirements:

- B Com Degree in Accounting or equivalent/NQF level 7;
- Qualifications in terms of the minimum competencies prescribed by National Treasury; and
- 5 - 7 years' working experience in Accounting OR three (3) years completed articles;
- Knowledge of Local Government legislation and MFMA;
- Knowledge of the financial or reporting environment; and

Primary Function:

Manage and compile financial reports that comply with all relevant/applicable legislation for the Group Accounting.

Key Performance Areas:

- Group Consolidated financial reporting.
- Management of the year-end Audit process.
- Preparation of Group Management Accounts.
- Implementation on new accounting standards and legislation.
- Ensure that all inter/intra company are reconcile on a monthly basis;
- Provide administration, guidance and support to trainee and interns in respect of task and processes of Group Accounting;
- Liaise with department within the COJ, other tiers of government, regulating bodies and external consultants on latest applicable legislation and standards.

Leading Competencies:

- Computer literacy ;
- Operational and technical decision-making;
- People Management;
- Financial Management;
- Stakeholder Management; Programmes and Projects Management; Good leadership and change management; Teamwork and Accountability; Proven facilitation, liaison and influencing skills.

Core Competencies:

- Attention to detail and high levels of accuracy and excellent planning,
- organizing and time management skills;
- Good negotiation and conflict management skills.
- Good problem-solving skills and information gathering skills;



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- Excellent verbal, written and communication skills;
- Ability to operate with continued pressure to deliver high quality work standards;
- Ability to work independently;
- Good Ethics;
- Confidentiality;
- Multi-tasking;
- Strong figures;
- Work under pressure;
- Lateral thinker; Use own discretion.

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Please take note that only online applications will be considered. Please apply by using the following link below:

<https://share-eu1.hsforms.com/1XfkWwfUrSseQxJ5NC3r9jwew554>

APPLY ONLINE VIA THIS LINK: www.joburg.org.za

ENQUIRIES ONLY:

Contact Person: Mkhuleko Shongwe
Tel No: 011 021 2524 /0303

CLOSING DATE: TUESDAY, 28 MAY 2024

Applicants are respectfully informed that, if no notification of appointment/response is received within six (6) weeks of the closing date, they must accept that their application was unsuccessful. By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process. In terms of the Talent Acquisition Policy of the City of Johannesburg, you hereby consent to the following risk checks should your application be shortlisted:

- Credit Record,
- CV validation,
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DEPUTY DIRECTOR: TECHNICAL ADVISORY SERVICES

<u>Department:</u>	Group Finance
<u>Branch:</u>	Group Accounting
<u>Designation:</u>	Deputy Director: Technical Advisory Services
<u>Remuneration:</u>	R57 490,39 pm (basic salary, excluding benefits)
<u>Location:</u>	66 Jorissen Place, Braamfontein

Minimum Requirements:

- Grade 12 plus Bcompt degree / or Bcom degree in Accounting Science (NQF level 7), CA (SAICA) or CCA (ACCA) or ACMA, CGMA (CIMA)
- 7 – 9 years working experience in financial management or management accounting;
- Valid driver's license.

Primary Function:


Perform a wide range of complex professional accounting control and ensure compliance in line with the MFMA and other relevant legislation and policies.

Key Performance Areas:

- Development of internal control policies;
- Manage compliance in adherence to relevant legislations;
- Implementation of internal control measures;
- Analyzing trends and operating requirements;
- Interacting with external stakeholders;
- Manage and coach staff in the Group Accounting directorate to fulfil the department objectives in line with broader organizational objectives and requirements as well as resources constraints;
- Control, consolidate, analyse and submit various reliable reports;
- Building and maintaining strong relation with internal and external business units, entities, key stakeholders and peers to ensure the correct focus and support around Legal directorate;
- To manage all aspect of the finance in the control of Legal sub directorate, including but not limited to, revenue, expenditure, assets and liabilities, in accordance with the legislative framework as well as the city's policies and procedures;
- To manage the operational assets and resources of the sub directorate cost effectively efficiently and effectively in accordance with the legislative framework of the City's policies and procedures;
- To comply with all relevant legislative framework including the City's Code of Ethics, manage and mitigate risk effectively;
- To maximize the productivity of Staff and Government sub directorate by optimizing the effectiveness of its employees in order to enable achievement of objectives of the Sub-directorate and manage the human resources thereof.



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Leading Competencies:

- Computer literacy (All Microsoft programme);
- Financial Reporting experience;
- Accounting experience;
- Ability to manage large set of data;
- Excellent communication skills;
- Ability to manage many different priorities at once;
- Meeting frequent deadlines;
- Quantitative and Analytical skills.

Core Competencies:

- Strong understanding of the application of the Municipal Finance Management Act;
- Knowledge and exposure of MFMA, GRAP and IFRS;
- Knowledge of Local Government and Financial reporting processes;
- Understanding of reporting principles.

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ENQUIRIES ONLY:

Contact Person: Mkhuleko Shongwe
Tel No: 011 021 2524 / 0303

CLOSING DATE: TUESDAY, 28 MAY 2024

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DEPUTY DIRECTOR: GROUP FINANCIAL REPORTING

Department:	Group Finance
Branch:	Group Accounting
Designation:	Deputy Director: Group Financial Reporting
Remuneration:	R57 490,39 pm (basic salary, excluding benefits)
Location:	66 Jorissen Place

Minimum Requirements:

- B Compt degree or relevant NQF level 7 qualification;
- 7 - 9 years' relevant experience in Accounting and Financial Management in either public or private sector;
- 3 to 5 years' experience in the compilation, analysis and interpretation of financial statements;
- Experience in Case ware and other reporting software;
- Valid Driver's license.

Primary Function:

Perform a wide range of complex accounting functions including analysis of the City's financial information. Perform a supporting and advisory role to the Director: Group Financial Reporting and Unit Head: Group Financial Reporting and ultimately the Group Chief Financial Officer.

Key Performance Areas

- Plan and perform interim and year-end consolidation processed for the City of Johannesburg on an annual basis.
- Plan and manage the audit processes for consolidation.
- Ensure that Financial Statements are produced and reported.
- Implement and ensure that the Financial Statements are prepared in line with any new Accounting Standards.
- Ensure that all inter-intra company transactions and balances are confirmed on a monthly basis.

Leading Competencies:

- Computer literacy (MS Office presentation and Access database);
- Excellent communication (verbal and written);
- Report writing;
- Presentation Skills;
- Problem solving abilities;
- Lateral Thinking;
- Organisation awareness alignment.

Core Competencies:

- Understanding of International Financial Reporting Standards (IFRS)/Generally Recognized Accounting Practice (GRAP);



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- Understanding of Municipal Finance Management Act and other National Treasury Regulations;
- Ability to analyse and interpret financial information;
- Ability to cope with pressure;
- Able to deal with many tasks simultaneously;
- Able to action ideas and follow through to concluding the initiatives;
- Ability to motivate staff and provide leadership.

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